



المدرسة الهندية – مسقط

INDIAN SCHOOL MUSCAT

(Affiliated to the Central Board of Secondary Education, New Delhi. Affiliation No. 6130001)

ص.ب : ٢٤٧٠ ، روي، الرمز البريدي : ١١٢ ، سلطنة عمان. هاتف : ٢٤٧٠ ٢٥٦٧ ، ٢٤٧٨٤ ٠٥٥ ، ٢٤٧٨٤ ٠٦٩ ، ٢٤٧٨٤ ٠٩٧ – فاكس : ٢٤٧٩٤٩١٩  
P.O. Box: 2470, Ruwi, Postal Code: 112, Sultanate of Oman - Tel.: 24784097, 24784069, 24784055, 24702567 - Fax : 24794919  
Email : ismoman@omantel.net.om Website: www.ismoman.com



ISM/PRN/064/2025-26

July 31, 2025

## CIRCULAR TO PARENTS OF THE SCHOOL

Dear Parent,  
Greetings from Indian School Muscat!

### NEWLY JOINED TEACHERS

We warmly welcome the following staff who have joined Indian School Muscat:

No.	Name	Section
1	Sudhi Soman	Senior
2	Sruthi Jyothi	Senior
3	Anitha Arun	Senior
4	Romil Jani	Primary

### NEW CBSE INITIATIVES

Please note that CBSE initiatives will be intimated promptly as and when received officially. Till then, you are requested not to believe the unauthenticated sources.

### TWO EXAMINATION POLICY OF CBSE FOR CLASS X

CBSE has decided to go ahead with two annual examination policy for class X from academic year 2025-26. Main or first examinations will begin from Mid-February and second examinations will be conducted in the month of May. An orientation will be conducted by the school and details of this will be shared.

### ACADEMIC MERIT AWARD CEREMONY – CLASSES V TO XII

Academic Merit Award Ceremony will be held on **Thursday, August 7, 2025 at 6:30 p.m.** in the New Multipurpose Hall. Merit Awardees of Classes V to XII for the academic year 2024-25 will be felicitated during the ceremony.





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### 79<sup>th</sup> INDEPENDENCE DAY

“79<sup>th</sup> Independence Day of India” will be celebrated in the ISM Sports Ground on **Friday, August 15, 2025 at 8:00 a.m.** H.E. Shri G.V Srinivas, Ambassador of India to the Sultanate of Oman will be the Chief Guest. All are cordially invited to join the function to celebrate the patriotic fervor of India.

### CULMINATION OF ISM@50 CELEBRATIONS

Indian School Muscat warmly invites all parents to the grand culmination of ISM@50 celebrations on **Friday, August 15, 2025, from 6:00 p.m. to 9:00 p.m.** at the ISM Sports Ground.

The evening will showcase a vibrant cultural extravaganza featuring performances by students across all sections, including semi-classical and classical dances, Indian folk songs, Western choral music, contemporary dance, hip hop, fusion acts, and a live rock band.

Join us in celebrating this special milestone with joy and pride!

### CONNECT SCHOOL PROGRAM – IIT MADRAS FOR CLASSES X TO XII

Indian School Muscat has partnered with IIT Madras School for the Connect School program. The connect School program offers online certificate courses tailored for students in class X to XII. Courses are offered for 4 batches per year and the registration for August is completed. The next batch will commence in the month of October and for the registration and other details you may contact the Vice principal of the Senior Section or you may visit IITM website using the link:

<https://code.iitm.ac.in/schoolconnect/>

### FIRST PERIODIC TEST FOR CLASS XI

The first periodic test for class XI will begin from **Tuesday, August 5, 2025.** The time table and syllabus have already been shared before the holidays.





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### JIGYASA QUIZ FOR CLASSES IX TO XII

The next round of JIGYASA will be held on **Wednesday, August 13, 2025** for class IX & X and **Thursday, August 14, 2025** for class XI & XII during the school hours.

### ISM MUN FOR CLASSES IX TO XII

ISM -MUN for the students of class IX to XII will be organized on **August 28, 2025 and August 30, 2025** at the New Multipurpose Hall. All those who have registered will be briefed about by the teacher in charge of ISM- MUN.

### JIGYASA – INTER CLASS QUIZ FOR CLASSES V TO VIII

The Inter class Quiz of Jigyasa for Middle Section will be held as per the following schedule:

- Classes V and VI – Monday, August 18, 2025
- Classes VII and VIII – Wednesday, August 20, 2025

### CLUB ACTIVITIES FOR CLASSES V TO VIII

First Session of Club Activities for the year 2025-26 will be held on **Saturday, August 2, 2025**. A detailed circular has already been shared.

### PARENTING SKILLS WORKSHOP FOR CLASSES V TO VIII

A workshop on Parenting Skills for the parents of Classes V to VIII will be held on **Sunday, August 31, 2025 at 7:00 p.m.** in the New Multipurpose Hall. Parents are requested to be seated in the hall by 6:45 p.m.

### JIGYASA - INTER CLASS QUIZ FOR CLASSES I TO IV

Inter Class Quiz for Classes I & II will be conducted on **Sunday, August 3, 2025** and for Classes III & IV on **Monday, August 4, 2025**.







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## ART CLINIC FOR CLASS IV

The Art Clinic for class IV will be conducted on **Saturday, August 9, 2025** from **8:30 a.m. to 10:30 a.m.**

## TERM I ASSESSMENT FOR CLASSES III AND IV

Term I Assessment begins for Classes III & IV on **Sunday, August 17, 2025.**

## RHYME CHAMP COMPETITION – PRE PRIMARY

Rhyme Champ competition will be held for the students of classes KG I and KG II on **Tuesday, August 12, 2025** in the respective classroom during school hours.

## BOOK STORE

The Book store is open on all working days (Sunday to Thursday) from 7.15 a.m. to 2.30 p.m.

## SCHOOL OFFICE

The School office is open on all working days (Sunday to Thursday) from 7.00 a.m. to 3.00 p.m.

## FEE PAYMENT

Fee Counter is open on all working days (Sunday to Thursday) from **7.15 a.m. to 2.30 p.m.**

**The Second Quarter (July - September 2025) Fee payment is due and the fee can be paid without fine on or before 15<sup>th</sup> August 2025.**

**Parents are reminded that the First Quarter (April - June 2025) fee payment is overdue and the payment can be made with the applicable fine on or before 15<sup>th</sup> August 2025 to avoid further increase in the fine.**





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The Quarter Wise fee details and the fine structure for the year 2025-26 are available on the Student Diary, School website, and Online Parent Portal/Mobile App. **The school fee can be paid monthly or quarterly as per the breakup given in the school diary and website. The School Fee can be paid online or through mobile banking by using the following means.**

### **BANK MUSCAT MOBILE BANKING & ONLINE BANKING**

Parents may use online payment options like Bank Muscat Online/Bank Muscat Mobile Banking. There are no additional charges for electronic payment. Please choose “INDIAN SCHOOL MUSCAT” from the available options for the above online transactions and mobile banking.

### **NEW PAYMENT GATEWAY FOR THE ONLINE BANKING**

Indian School Muscat has launched its portal for online fee payments, which will allow parents to pay their fee dues without having to visit the school. This facility is available for all the students from KG to STD XII. With this new online portal, the parents will be able to generate and receive the online fee payment receipt instantly. Also, they will be able to view all fee details and outstanding for the entire year.

The payment gateway link is available in the school website ([www.ismoman.com](http://www.ismoman.com)) and can be accessed by clicking on the button “**Fee payment**” in the home page.

The payment supports debit cards issued in Oman and all credit cards. Parents can login to the payment portal using GR Number of the student and date of birth. The portal can be reached using the link or by scanning the following QR Code.

<https://epay.ismoman.org/>



### **BANK MUSCAT CDM**

The School fee can be paid using CDM of Bank Muscat by selecting School Fee Payment. Please select “**INDIAN SCHOOL MUSCAT**” only from the list of schools available for any transaction through CDM of Bank Muscat. **Please do not select “INDIAN SCHOOL” from the list for CDM transactions since it belongs to another school.**





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### **FEE PAYMENT THROUGH ONEIC BILL PAYMENT (TASDEED, NBO, OAB, BANK SOHAR & NIZWA BANK)**

Indian School Muscat has tied up with ONEIC/Tasdeed – Oman's trusted leader in electronic payment solutions to facilitate online fee payment through their website ([www.tasdeed.om](http://www.tasdeed.om)) and KIOSK at various locations using any of the debit/credit cards.

The school Fee payment can be made by selecting the School Fee Payment option. **Credit Cards and Debit Cards will be accepted through the Tasdeed Portal ([www.tasdeed.om](http://www.tasdeed.om)) and Thawani Pay Mobile App through the following platforms or banking portals. The minimum amount to be paid through this platform is R.O. 50/-**

- Tasdeed Portal ([www.tasdeed.om](http://www.tasdeed.om))
- Thawani Pay Mobile app (Available in Play Store and Apple Store)
- National Bank of Oman (Mobile Banking and online banking via NBO Portal)
- Sohar International Bank (Mobile Banking)
- Oman Arab Bank (Mobile Banking)
- Nizwa Bank (Mobile Banking)

For any support related to online payment and transactions using [Tasdeed or ONEIC](#), the following person can be contacted.

Eng. Wajdi M. Kofahi, Senior Technical Support, E-Payment, ONEIC/Tasdeed.  
Tel: 24396299, Email: [wajdi.kofahi@oneic.com.om](mailto:wajdi.kofahi@oneic.com.om)

Note: For all the above transaction methods, school will send the Fee Receipt through their registered email id. Parents are requested to send an email to [onlinefees@ismoman.com](mailto:onlinefees@ismoman.com) with the details of transaction as mentioned above, if they have not received the Fee Receipt through email within five working days of the Fee Payment.

### **FEE PAYMENT THROUGH DIRECT TRANSFER**

The parents who are facing challenges to use the other channels can transfer the School Fee directly to the following Bank account through online banking or CDM.

Bank Name	: Bank Muscat
Account Name	: INDIAN SCHOOL MUSCAT
Account Number	: 0333-00557363-0016

After the online fee payment **through direct transfer method**, the parent should send an email to: [onlinefees@ismoman.com](mailto:onlinefees@ismoman.com) with the following details.

Name of the Student	Class & Section	Gr No
Amount Transferred:	Transaction Details/No:	Purpose of the Transfer: (Eg: Fee for Quarter-1 etc.)







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### NEW ADMISSIONS FOR THE YEAR 2025-26

For any query related to admissions at Indian School Muscat, you are requested to contact the admission cell of Indian School Muscat through Email: [admissions@ismoman.com](mailto:admissions@ismoman.com).

### ISM HELP DESKS

- For any query regarding the Transfer Certificate and new admission, parents are requested to send a mail to [admissions@ismoman.com](mailto:admissions@ismoman.com).
- For all general queries, parents are requested to send an email to [info@ismoman.com](mailto:info@ismoman.com).
- For all queries related to the academics and/or section ongoing/online classes, you are requested to contact the respective section AVPs/VPs. The respective email IDs are provided on the school website (<http://ismoman.com/administration.html>).
- For all queries related to online fee payments and the challenges faced in the fee payments, parents are requested to send an email to [onlinefees@ismoman.com](mailto:onlinefees@ismoman.com).
- Parents can view the academic performance, fee details, attendance, circulars, and other communication through the **Online Parent Portal or Mobile Application**. The Online Portal can be accessed by clicking on the login button from the School Website ([www.ismoman.com](http://www.ismoman.com)) or by using the direct link <http://ism.ethdigitalcampus.com/ISM/>.
- **The Mobile Application (Indian School Muscat)** can be downloaded from the Play Store or Apple Store. For any technical query regarding the access to parent portal or mobile application, please send an email to [parentportal@ismoman.com](mailto:parentportal@ismoman.com) by mentioning the GR. No. and the Name of the student.
- An experienced team of counselors is available for round-the-clock tele counseling 24x7 service at **90990444**.

### TRANSFER CERTIFICATES

Parents who would like to apply for a Transfer Certificate for their wards should submit the TC application in the prescribed form to the School office. Please provide the resident card copy of the parent also along with the TC application in order to process the refundable deposit. The prescribed application form can be downloaded from the Admission page on the school website ([www.ismoman.com](http://www.ismoman.com)) or can be collected from the admission office on any working day (Sunday to Thursday).





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### GENERAL GUIDELINES

The class teacher will be the first point of contact for any queries related to the school's academics and other co-curricular activities. **All the parents must make sure to save the contact numbers of the class teachers on their phones so that the WhatsApp broadcasting messages can be received.**

In case of any further clarification or queries, parents may write to the following email IDs:

For Classes KG I & KG II - avp.pre-primary@ismoman.com (AVP Pre-Primary Sec.)

For Classes I to IV - vp.primary@ismoman.com (VP Primary Sec.)

- avp.primary@ismoman.com (AVP Primary Sec.)

For Classes V to VIII - vp.middle@ismoman.com (VP - Middle Sec.)

- avp.middle@ismoman.com (AVP - Middle Sec.)

For Classes IX to XII - vp.senior@ismoman.com (VP - Senior Sec.)

- avp.senior@ismoman.com (AVP - Senior Sec.)

All students are required to come to school in uniform (Regular or PE Uniform) as per the schedule at all times. Students of Classes I to VIII are allowed to wear normal and modest clothes on their birthdays. No electronic gadgets are allowed in School. Students are not allowed to wear any bracelets, wristbands, rings, fancy jewelry, or gold ornaments. Girls are permitted to wear a pair of earrings and a thin chain with a single pendant.

Parents are required to make the necessary transport arrangements for their children as per the school timings provided. The students are allowed to wait in the A Block Multipurpose Hall or in the waiting area in front of the fee counter.

### ■ FORMATION OF APPEAL COMMITTEE

This is to inform you that the school has an Appeal Committee to address the concerns of children/parents regarding the marks awarded in the **Term Examinations (Classes V to XII) conducted by the school**. This is an additional facility provided to the children and parents to put up their concerns, if any, related to the marks awarded to the children.

This facility is not applicable for internal assessments (class work, project work, practical, notebook, portfolio, etc.) and for the examinations conducted by the CBSE.

The details of the above committee have already been shared with the students and parents. For any further queries, parents can contact the respective AVP/VP.







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### SPONSOR A CHILD WITH EDUCATION

Young Communitarians of Indian Schools (YCIS) is an initiative of the Board of Directors, Indian Schools, Oman formulated with the vision of inculcating values of social service and civic responsibility among the students.

The YCIS team of Indian School Muscat has taken up a noble mission to share resources and help underprivileged students. Hundreds of our parents are unable to pay their wards' school fees due to genuine hardships arising from an unforeseen change of circumstances. This charitable endeavor requires a great deal of support and involvement from your end. Your support in this regard can be a quarterly, half-yearly, or annual fees of our well-deserving students.

The fee can be paid online or through a cheque in favour of “**Indian School Muscat**” or at the school fee counter mentioning ‘**Sponsor a Child Initiative**’.

Please send an email with details of payment for all online transactions. For any queries, please contact the Senior Vice Principal (Admin) or through email - [sponsorachild@ismoman.com](mailto:sponsorachild@ismoman.com)

### MEETING PARENTS

Parents can meet the School Management Committee and School Administration on the **3<sup>rd</sup> Monday of every month at 6.00 p.m.** to discuss suggestions, improvements, or concerns about the school. This facility is in place with effect from August 2018 (with prior appointment by sending a mail to [chairwelfare.smc@ismoman.com](mailto:chairwelfare.smc@ismoman.com)).

**Location:** Conference Room (B Block, Ground floor, near reception).

Further, this is to inform you that the parents can send their concerns or grievances to [chairwelfare.smc@ismoman.com](mailto:chairwelfare.smc@ismoman.com) if it is already brought to the notice of the School Team and not addressed by the concerned authorities.

Kind regards,

Rakesh Joshi  
Principal





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### ACCOLADES

1	DTM Abida Akthar has been honoured with the "Beyond Boundaries" award at the Division level, in recognition of her unwavering support and outstanding contributions to Toastmasters Clubs.
2	Mr. Manoj Purushwani officiated as an umpire at the ITTF World Table Tennis Youth Contender Championship in Almaty, Kazakhstan held in July 2025.
3	Mrs. Princis Sobia received NADANA ACHARYA AWARD titled Nrithya narthagi from Anantha Thandavam dance event.
4	*Shivani Santhosh received Certificate of Appreciation K 13 Kannaya Kannur Drama
5	*Mohammed Fadil of Class IX K has got 3 <sup>rd</sup> position in the Blitz U14 Tamil Nadu State level, 2 <sup>nd</sup> position in ICC Tamil Nadu State level and 4 <sup>th</sup> position in U16 Tamil Nadu State level Chess Tournament.
6	Mr. Ajmal, PE teacher, primary section and Chess coach has successfully completed Senior National arbiter seminar and examination held at Maharashtra and secured I rank with A Grade.
7	Miss Prisha Nikhil Pawani, studying in class IX N, had participated in Global Dance Open (GDO) held in Birmingham UK, from 16th and 20th of July and won the 1st position in National Folklore 3rd position in Hip Hop in 18-29 years category.

\*The students participated in the above external events and competitions based on their individual interests.

